

# *Jewish Federation of South Palm Beach County*

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Contact Phone Numer

***April 17, 2024***

## **Request for Proposal for the Services of a Lighting Contractor**

### **Introduction**

Jewish Federation of South Palm Beach County (“JFSPBC”) is issuing this Request for Proposal (RFP) to identify a contractor to Install and connect underground conduit between light poles and to a security gate, and to install new fixtures on the light poles to enhance physical security.

### **Background**

JFSPBC received a grant from the U.S. Department of Homeland Security, through the Florida Division of Emergency Management, which will cover all or most of the costs associated with this project. Thus, relevant Federal and State contracting requirements must be followed.

### **Scope of Work**

The scope of work of this RFP entails the running of underground conduit and mounting of new light fixtures on existing poles adjacent to a stretch of roadway on the JFSPBC campus. The goal of this project is to illuminate the roadway and immediate adjoining areas.

The installed lighting must that possess the following minimum capabilities:

- New conduit run 1 1/2" PVC SCH40 and wiring to supply a 480V to transformer main disconnect.
- New conduit run 1 1/2" PVC SCH 40 about (900FT) for security cameras.
- New conduit run 1" PVC SCH 40 and wiring about (1400FT) for site lighting poles.
- (8) Site lighting Junction Boxes concrete brooks box with lid cover.
- (1) Junction brooks box near the security gate.
- (1) PVC outdoor junction box near the rack for empty Security Conduit.
- Bore about 60FT from the existing panel location across the street.
- Disconnect and remove the existing solar panel rack at (8) Poles.
- Wire and Install (8) new light poles fixtures, provided by the customer.
- Install site lighting control contactor and Timer

Alternative solutions that provide essentially the same capabilities will be considered.

## **Period of Performance/Contract Term**

JFSPBC envisions a period of performance of ninety (90) days.

## **Retainage Fee**

JFSPBC will withhold ten (10) percent of the fee due the contractor once work is completed and accepted and until all inspections for code compliance have been completed. Should the project have to be divided into phases over an extended timeframe, the retainage fee will apply to each individual phase of the project.

## **Proposals**

Proposals will consist of three parts: (1) Performance of the work, (2) cost proposal, and (3) bidder's qualifications.

Part 1: Performance of the Work. Part 1 will include a description of the following:

- How the bidder intends to perform the work. If the bidder assesses the tasks differently, describe how.
- Schedule and timing of the work.
- How the work will be organized and managed, including liaison with JFSPBC.
- Obtaining any necessary construction permits.

Part 2: Cost Proposal. Will include:

- Cost for each task, with any explanation that the bidder deems appropriate. Detailed costs for each type of equipment selected must be provided.
- The total cost for the proposal.
- Desired method and timing of payments.
- Any warranties and/or discounts offered as part of the work.
- Proposed equipment types, models, and specifications.

Part 3: Bidder's Qualifications. Part 3 will include:

- Qualifications of key personnel.
- Past experience in performing the same kind of work.
- References for previous similar work.

Other Proposal Requirements. Bidders will also include in their proposals:

- Proof of appropriate licenses, insurance, and any other State and/or Palm Beach County requirements.
- Procedures for rectifying any damage that may be caused by the contractor during the course of the work.

## **Evaluation Criteria**

Proposals will be evaluated in accordance with the following criteria:

- How well the bidder understands the work to be performed.
- Quality of equipment proposed.

- How the bidder intends to organize and manage the work.
- Qualifications of key personnel (owner, managers, foremen).
- Past experience in performing similar kinds of work.
- Value and cost: Bidders will be evaluated on the cost of their proposed work. The lowest bidder will not necessarily be the winning bidder. JFSPBC is seeking the “best value”.

## **Subcontractors**

A solution that involves provision and installation of the lighting system by a single contractor/firm is preferred. However, provision of the equipment by one contractor and installation of it by a partner contractor(s) may be acceptable. In such cases:

- The bidder’s solution must reflect an integrated project approach.
- A single, integrated proposal (not two proposals) must be submitted.
- The proposal must clearly define the prime contractor and the subcontractor(s) (or similar arrangement).
- The division of work must be clearly delineated in the proposal.
- A single, integrated cost proposal must be reflected in Part 2 of the proposal.
- The qualifications of the prime contractor and each subcontractor must be reflected separately in Part 3 of the proposal.
- The prime contractor will retain overall responsibility for all aspects of the project.

## **Submission of Proposals**

Proposals may be submitted in any generally accepted format. Proposals must be submitted not later than **(May 15, 2024)** to the project point of contact (POC) identified below. Submissions may be either electronic or in hard copy.

## **Points of Contact**

The project POC for this solicitation is Ted Morris, Asst VP of Security, (561) 852-3174, TedM@bocafed.org.

Queries pertaining to this RFP may be submitted only prior to the proposal deadline, and then only to the designated project POC. Both administrative queries – clarification of wording, clarification of how costing is to be structured, questions about JFSPBC, etc. – and queries about the technical nature of the work to be performed will be accepted. However, in the interest of fairness, responses to queries will be provided to all prospective bidders.

Please advise the Project POC within 72 hours of receipt of this RFP if you intend to bid.

Enclosure: Aerial Photograph